



# PROCESS REPAIR RETURN FORM

This form applies to the following instruments: TT-100, TT-200, TT-220, PVS, AST-100, VTA-120, VTE-250 and process accessories.

**IMPORTANT:** Please complete all applicable items and return this form with the unit for repair to Brookfield at the address below.

## CONTACT/USER INFORMATION (Please Print)

Primary Contact: \_\_\_\_\_ Phone No. \_\_\_\_\_

Fax No. \_\_\_\_\_ Email: \_\_\_\_\_

### BILLING:

Company \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### SHIPPING:

Company \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## INSTRUMENT INFORMATION

Model: \_\_\_\_\_ Please describe all problems/malfunctions: \_\_\_\_\_

Serial No: \_\_\_\_\_ \_\_\_\_\_

\_\_\_\_\_

## MATERIAL INFORMATION \*\*\*This section must be completed. Failure to do so may result in repair delays.\*\*\*

Material Measured: \_\_\_\_\_

Has this unit for repair been exposed to hazardous material?  YES  NO

If this instrument has been exposed to hazardous material, please decontaminate unit and include the appropriate MSDS sheet.

Method of decontamination: \_\_\_\_\_

Decontamination performed by: \_\_\_\_\_ DATE: \_\_\_\_\_

## SERVICE AND RETURN INSTRUCTIONS Please check service(s) required and describe problematic symptoms above.

A written estimate is required.

Rush priority service (additional rush fees may apply).

Charges have been pre-approved.

Normal priority service.

## RETURN SHIPPING F.O.B. Middleboro, MA

UPS:  Ground  Next Day  2nd Day  Collect\*\* FEDERAL EXPRESS\*\*:  2nd Day  Standard Overnight  Priority Overnight

(\*\*Your account number is *required* for all Federal Express shipments and for UPS collect): \_\_\_\_\_

## PAYMENT

Visa  MasterCard  American Express  Purchase Order No. \_\_\_\_\_

Name on Credit Card: \_\_\_\_\_ Account No. \_\_\_\_\_

Expiration Date \_\_\_\_\_



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